

Meeting Title	Board of Directors		
Date	14 July 2022	Agenda item	Bo.22.7.23

Strategic Partnering Agreement and Bradford District & Craven Health and Care Partnership Terms of Reference

Presented by	Laura Parsons, Associate Director of Corporate Governance/Board Secretary		
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Lead Director	John Holden, Director of Strategy & Integration		
Purpose of the paper	To present the Strategic Partnering Agreement for approval and provide an update on the Bradford District & Craven Health and Care Partnership governance structure		
Key control	N/A		
Action required	To approve		
Previously discussed at/ informed by	Board Development – 9 June 2022		
Previously approved at:	Academy/Group	Date	
	N/A		

Key Options, Issues and Risks

Purpose

1. The Health & Care Act 2022 received royal assent on 28 April 2022. On 1 July 2022 the NHS West Yorkshire Integrated Care Board (**ICB**) was established, and the statutory functions, staff, assets and liabilities of the five CCGs of West Yorkshire were transferred to the ICB. In line with the legislation and policy direction, the ICB has delegated some of its functions to a newly established Partnership Board for the Bradford District and Craven Health and Care Partnership.
2. As a result of these developments, it has been necessary to update the existing Strategic Partnering Agreement (**SPA**) and produce terms of reference for the Partnership Board and other governance groups. The revised SPA came into effect from 1 July 2022.
3. The purpose of this paper is to provide a brief update on the status and role of the Partnership Board and the key proposed changes to the SPA, and to seek the Board approval of the revised SPA.

Key changes to the SPA

4. In summary, the SPA has been updated to reflect the following:
 - a commencement date of 1 July 2022 – so the ICB will be a signatory
 - a proposed initial term from 1 July 2022 to 31 March 2024 (subject to six monthly reviews)
 - the inclusion of North Yorkshire County Council and Craven District Council as parties to the SPA
 - the revised governance structure for the Place Partnership
 - the updated Place strategy
 - updated Place Partnership workforce principles
 - updated Place Partnership financial principles
 - updated Place Partnership work plan, setting out key areas for further review and development by partner organisations in the period to April 2023
 - updating language and terminology to reflect the policy position nationally.

Bradford District & Craven Health and Care Partnership governance structure

5. The diagram at Annex 1 sets out the revised Place Partnership governance structure from 1 July 2022. The SPA will incorporate the terms of reference for the Partnership Board as at 1 July 2022, and those terms of reference, together with the other terms of reference for system committees, the Partnership Leadership Executive etc, will be set out in a separate governance handbook for the

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Place Partnership.

Partnership Board

- The Bradford District & Craven Partnership Board is established as a committee of the ICB Board, in accordance with the ICB's Constitution, Standing Orders and Scheme of Reservation & Delegation. It has delegated authority from the ICB Board to make decisions about the use of ICB resources in Bradford District & Craven in line with its remit, and otherwise support the ICB. The decisions reached by the Partnership Board will be decisions of the ICB, in line with the ICB's Scheme of Reservation & Delegation. Members must comply with ICB policies and procedures including its conflicts of interest policy.

Conflicts of interest

- The ICB will make arrangements to manage any actual and potential conflicts of interest to ensure that decisions made by committees or sub-committees of the ICB will be taken and seen to be taken without being unduly influenced by external or private interest and do not, (and do not risk appearing to) affect the integrity of the ICB's decision-making processes. These arrangements apply to the ICB Committee and any sub-committees of the ICB Committee.
- The ICB has agreed policies and procedures for the identification and management of conflicts of interest which are published on the ICB website.

Supporting governance groups

- As illustrated in the diagram at Annex 1, there are several governance groups that will support the work of the Partnership Board and overall Place Partnership, including System Committees and the Partnership Leadership Executive. Terms of reference for each of these groups are attached at Appendices 2-6.
- As previously advised, the Finance & Performance, Quality and People Committees will be chaired by a Non Executive Director from a provider trust (a NED will also act as deputy chair). The agreed chairs and deputy chairs (for an initial term of 18 months) are as follows:

	Finance & Performance	Quality	People
Chair	Julie Lawreniuk, BTHFT	Carole Panteli, BDCT	Melanie Hudson, AFT
Deputy Chair	Maz Ahmed, BDCT	Andy Withers, AFT	Karen Walker, BTHFT

Recommendation

The Board is asked to:

- Note** the development of the Bradford District & Craven Health and Care Partnership arrangements and the proposed governance structure effective from 1 July 2022;
- Approve** the updated SPA (Appendix 1); and
- Note** the terms of reference for the Partnership Board, Partnership Leadership Executive and System Committees (Appendices 2-6).

Annex 1

Governance Structure

The diagram below summarises the governance structure from 1 July 2022, to provide oversight of the development and implementation of the Place Partnership approach and the arrangements under the SPA.

